

# CITY OF MERCER ISLAND

## COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | [www.mercerisland.gov](http://www.mercerisland.gov)



## INTAKE SCREENING REQUEST FORM

### TO INITIATE AN INTAKE SCREENING

**Step One:** Upload all Application Submittal Documents (including this form) to the [Mercer Island File Transfer Site](#).

Detailed instructions for the upload are available on the next page.

**Step Two:** Upon Receipt of the Submittal Documents, City Staff will schedule the Screening and Request the Intake Screening Fee of \$750 via email. Note – this is the minimum fee for an Intake Screening. Additional fee will be requested at the hourly staff rate if staff time exceeds the minimum hours set forth in the Fee Schedule.

### PROJECT INFORMATION

Name of Owner SabiSabi, LLC Owner Address 6945 SE 33rd St, Mercer Island, WA 98040

Owner Email gary@jaymarchomes.com Owner Phone 425 281 2706

Project Address 4237 90th Ave SE, Mercer Island, WA 9 Parcel # 191100195

Project Description SFR Demo/Rebuild with ADU

Will the building footprint expand by 500 square feet or more? YES  \_\_\_\_\_ sq. ft NO

Will impervious surface increase by 500 square feet or more (net) on the project site? YES  NO

Does your project alter a critical area or critical area buffer such as a wetland, watercourse, steep slope hazard, potential slide hazard, or seismic hazard? Check the Environmental Layers found on our [Online Map Portal](#) to see if your project is located near a mapped critical area. YES  NO

Will you be modifying more than 40% of the existing exterior wall? YES  NO

Are you applying concurrently for a Land Use Approval? YES  NO

If so what type(s) of Land Use Approval(s) and what is/are your project #(s)? ADU

### PROJECT CONTACT

Name Gary Upper Phone 425 281 2706

Email 

*\*There are no longer meetings associated with Intake Screenings – all comments will be delivered via email\**

SIGNATURE OF OWNER OR REPRESENTATIVE \_\_\_\_\_

### FOR CITY USE ONLY

FEE PAID \$ \_\_\_\_\_ DATE PAID \_\_\_\_\_ PERMIT # \_\_\_\_\_

WEEK OF SCHEDULED SCREENING \_\_\_\_\_